

**OFFICE OF THE
DIRECTORATE OF ANIMAL HUSBANDRY & VETERINARY DEPARTMENT, ASSAM
CHENIKUTHI, GUWAHATI-781003**

No. DVP/209-FMD/2016/1770

Dated Guwahati, the 17th Dec, 2018

**NOTICE INVITING TENDER
FOR SUPPLY, INSTALLATION & COMMISSIONING OF CENTRAL COLD DEPOT FOR
VACCINE STORAGE FOR THE YEAR 2018-19**

(NATIONAL COMPETITIVE BIDDING)

Sealed Tender in Two Bid System (*Technical & Financial Bid*) affixing court fee stamp of Rs. 8.25 (or IPO of Rs. 10.00) in favour of "The Director, A. H. & Veterinary Department, Assam, Chenikuthi, Guwahati-03" are invited by the undersigned from reputed and established manufacturers or their authorized dealers, distributors, agent etc. for *supply, installation & commissioning of Central Cold Depot for vaccine storage at Institute of Veterinary Biologicals, Khanapara, Guwahati-22* as follows:

Sl. No.	Brief description of item	Quantity	Estimated cost (Rs. in Lakh)	Tender Fee (in Rs.)	Bid Security (EMD) (in Rs.)
1	Central Cold Depot for vaccine storage	2 (two)	20.00	1,000.00	40,000.00

The NIT may be downloaded from the Assam government website <http://www.assamtenders.gov.in>. The complete documents, detail guidelines, terms and conditions for submission of tender will be available in the Office of the Joint Director, Institute of Veterinary Biologicals, Khanapara, Guwahati-22.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Tender Time Schedule (Key Dates):

Sl. No.	Schedule	Start Date & Time		Expiry Date & Time	
		Date	Time	Date	Time
1	Issue of Tender	17/12/2018	13.00	05/01/2019	15.00
2	Bid Submission	18/12/2018	11.00	07/01/2019	14.00
3	Technical Bid opening	07/01/2019	14.30		
4	Financial Bid opening	Will be decided later on.			
5	Place of Tender Opening	Office of the Joint Director, Institute of Veterinary Biologicals Khanapara, Guwahati-22			


Director

A. H. & Veterinary Department, Assam
Chenikuthi, Guwahati-03



GOVERNMENT OF ASSAM

**ANIMAL HUSBANDRY AND VETERINARY DEPARTMENT
ASSAM, GUWAHATI - 3 (INDIA)**

BIDDING DOCUMENT

FOR

**Supply and installation of Central Cold Depot for vaccine storage
Under FMD-CP 2018-19**

File No: IVB/FMD-CP/PH-I/TENDER/B/2018-19/ 996 DTD. 14th Dec'2018

NIT No: DVP/209-FMD/2016/1770 dated Guwahati the 17th Dec'2018

(Single Bid System for Schedule of procurement)

Issued to M/S :

Vide Letter No. :

To

Sub. : Invitation of Quotations/Tenders/Bids for supply and installation of “**Central Cold Depot for Vaccine Storage**” Under FMD-CP.

Dear Sir,

The Joint Director, Institute of Veterinary Biologicals, Animal Husbandry & Veterinary Department, Assam, Khanapara, Guwahati-22 is inviting Tenders /Bids / Quotations from the interested & reputed Manufacturer / Dealers / supplier for Institute of Veterinary Biologicals (IVB) (**Annexure-I**) to supply and installation of “**Central Cold Depot for Vaccine Storage**” Under FMD-CP.

Bidders shall submit their bids in one part for Single Bid System as under

Preparation of Bid: (Single Bid System for Schedule of requirement of procurement)

The Bids for Schedule of requirement should be duly marked and sealed in envelope as “Price Bid”. The Bids for the items should be sealed as per the clause 42 below.

1. The purchaser is the Joint Director of Institute of Veterinary Biologicals, A.H. & Veterinary Department, Assam, Khanapara, Guwahati-22 herein after called “**the purchaser**”
2. The Technical Specifications, Terms & Conditions and other details mentioned in this Document shall herein after be referred as the “**bidding documents**”.
3. The manufacturer or the dealer who is a prospective participant to this NIQ shall herein after be referred the “**bidder.**”
4. Unless otherwise stipulated the word “**Tender**”, “**quotation**” and “**bid**” shall have The same meaning.
5. Unless otherwise stipulated the word “**Tenderer**”, “**quotationer**” and “**bidder**” shall Have the same meaning.

Sl. No.	Brief description of item	Quantity	Estimated cost (Rs. In Lakh)	Tender Fee	Bid Security) (EMD)
1	Central Cold Depot for vaccine storage	2(Two)	20.00	Rs.1000.00	40,000.00

Tender Time Schedule (Key Dates) :

Sl. No.	Schedule	Start Date & Time		Expiry Date & Time	
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5	Place of Tender Opening	Office of the Joint Director, Institute of Veterinary Biologicals Khanapara, Guwahati-22			

6. SCHEDULE OF REQUIREMENT

ANNEXURE – I	BASIS OF DESIGN	Approx. Price
Description	Chiller room	For 2 Rooms
Room Size (External) (LxW xH)	21 ft x 17 ft x 11 ft x (02 Nos room)	Rs.10,00,000/- for each room
Ambient temperature	42 deg C	
Room Temperature	+2 deg C	
Pull down time	6 hours	
Product	Vaccine	
Wall and Ceiling Insulation	Not required	
Floor Insulation	Not required	
Swing Door	Not required	
Digital temperature indicator	2 (two)	
Nos of machine	2 Nos in each chiller room	
System type	Split	
Lighting	Not required	
Standby option	100% in each room	
Refrigeration machine capacity	10 KW x 2 Nos (each room)	
Stabilizer	As per requirement.	
Product load	Full load round the year	
Total = Rs.10,00,000.00 for each room x 2 room=		Rs.20,00,000.00

There will be two Chiller Room for Vaccine Storage at Institute of Veterinary Biologicals, Khanapara, Guwahati-781022.

(Total Project cost: TWENTY Lakh only)

7. Bidders shall have to quote for complete Central Cold Depot for Vaccine Storage mentioned in the Schedule of requirements and delivery & installation should be at Institute of Veterinary Biologicals, Khanapara, Guwahati-781022.
8. Bidder offering right price for quality goods shall be encouraged.
9. Available Brochures/ Booklet /leaflet etc. have to be submitted for evaluation.

Bid Validity:

10. The Bid submitted by the bidder shall be valid for a period of 180 (hundred eighty) days from the specified date of opening of bids or beyond any period of extension subsequently requested by the purchaser **Bids not conforming to this provision shall be treated as non-responsive.**

Bid Security (Earnest Money):

11. The Bidder shall enclose a bid security of 2% (for SC, ST & OBC, it is 1%) for Schedule of items on offered rate in the form of a duly pledged Bank Draft/NSC/Banker's Cheque in favour of Joint Director, Institute of Veterinary Biologicals, Animal Husbandry & Veterinary Department, Assam, Guwahati-22. The purchaser shall outright to reject the Bids that not accompanied by the aforesaid requisite amount of bid security.
12. The bid security will be released immediately upon **submission of the performance security and signing of contract agreement** by the purchaser with the successful (qualified) bidder.

13. Bidder shall furnish the Bid security for aggregate contract price they offered.
14. The successful Bidder shall furnish performance security @5% of the quoted contract price in the form of Bank Draft / bank Guarantee in favour of the Joint Director, Institute of Veterinary Biologicals, A.H. & Veterinary Department, Khanapara, Guwahati-781022.

Delivery Period:

15. Supply and installation of Central Cold Depot for vaccine storage should be completed strictly within **21 (twenty one) days** from the date of receipt of supply order from the purchaser. The **Central Cold Depot for Vaccine Storage** shall have to be supplied, installed & commissioned within the stipulated delivery period as mentioned above, otherwise Penalty @ Rs.0.005% per day upon the value of the supply order shall be imposed in case of failure to deliver the item and shall be calculated from the last date of delivery time. **Quotations not conforming to this provision shall be rejected at the discretion of the purchaser.**

Place of Delivery (installation, if applicable):

16. The **Central Cold Depot for Vaccine Storage** shall be delivered (duly installed & commissioned,) to the consignees at **Institute of Veterinary Biologicals, Khanapara, Guwahati-22**. Articles have to be supplied to the consignee at the cost of bidder.

Bid Price (Quoted Contract Price) :

17. To facilitate prompt evaluation, bidder shall quote price strictly as per the **“Format of Quotation-II” for Schedule of requirements** along with technical brochure for the offered item. Incomplete bid shall be treated as non-responsive, at the discretion of the purchaser.
18. **The bidder has to put the price for complete Central Cold Depot for Vaccine Storage as mentioned in the schedule of requirements.**
19. There should not be any overwriting. Correction(s) if any shall be made by crossing out, initialing, dating and re-writing.
20. Bidders shall **quote rates for total quantities of items as in the schedule of requirements** and the contract price must be quoted excluding taxes. **The final Rate evaluation will be on the basis of quoted Rate excluding GST and any other tax etc.** Quotations from Bidders quoting rates in lots shall be rejected at the discretion of the purchaser.
21. All duties and other levies paid or payable by the bidder under the contract shall be included in the total Bid price. These will, however, not be considered for the purpose of evaluation of the bids.
22. The prices payable to the supplier, except taxes, duties and levies, as shall be stated in the contract shall be fixed & firm and not subject to adjustment/variation during the performance of the contract.
23. The **contract price** quoted by the bidder **shall include transportation, delivery, and other incidental charges** at final destinations including installation & commissioning. .
24. Wherever the laws and regulations require deduction of taxes at the source of payment of purchaser shall effect such deduction from the payment due to the supplier, the remittance of amounts so deducted and issuance certificate for such deductions shall be made by the purchaser as per the laws and regulations in force.
25. The prices should be quoted in Indian Rupees only.

Warranty:

26. The warranty of the **Central Cold Depot for Vaccine Storage** shall be as per the **prevailing warranty/guaranty policy/certificate of the manufacturer for the item**. The bidder shall furnish the warranty period for the items in the bid that shall be criteria for evaluation of the bid. The warranty certificate shall be duly signed to hand over to the consignee at the time of delivery of the articles. **Minimum 24 months onsite warranty with original spare parts shall be criteria for evaluation of the bid.**

Immediately after the end of warranty period comprehensive **Annual Maintenance Contract** (atleast for three years) facility should be available.

27. If the supplier have been notified and fails to replace **the defected goods** within 7(seven) days, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

Quality testing of goods:

28. **Company's quality testing certificate for the compressor, condenser, cooling unit etc should be attached with the bills for payment.**

Evaluation, Inspection & Test of the goods:

29. The purchaser or his nominated **Technical/checking committee** shall inspect/test the items along with *specification and brochures/ booklet /leaflet etc.* of the bidder for evaluation.

Opening and evaluation:

30. The quotations shall be **received up to 14.00 hours (IST) on 07-01-2019** and shall be opened **at 14.30 hours (IST) on the same day** in the office of the Joint Director, Institute of Veterinary Biologicals, A. H. & Veterinary Department, Assam, Guwahati-22. The bidders or his authorized representatives may attend at the time of bid opening.

Whereas the Bid of requirements shall be opened on the date and time scheduled for Bid opening and read out in public prima facia (unevaluated).

31. In the event of the specified date for the submission of bids **being declared a holiday** for the purchaser, the bids will be received up to the appointed time **on the next working day** and will be opened at the appointed time and location on the same day.
32. The purchaser shall evaluate and compare the Bids determined to be substantially responsive i.e., which are:
- a. **"Format of Quotation II" for schedule of requirements** duly signed and sealed (stamped).
 - b. Signed copy of **Bidding Document** and **relevant documents as per qualification criteria**.
 - c. Satisfy the Qualification Criteria.

33. The purchaser at his discretion **may call for any clarification(s) /document(s)** from any or all the bidders during the process of evaluation of Bids **with short notice**.

Qualification Criteria:

34. The Bidder should enclose the following with their Bids:

- a. The bidder must be a manufacturer or authorized agent/dealer/supplier of a reputed manufacturer of the goods.
- b. Manufacturer Authorization Certificate should be furnished in the prescribed **format- III**, provided along with the bidding document.
- c. Bidder should follow the specification criteria strictly.
- d. PAN No. with document.

35. In case of manufacturer the following document to be submitted:

- a. Copy of manufacturing license from the proper authority.
- b. Certificate of quality control, to be furnished wherever applicable.
- c. PAN No. with document.
- d. Technical brochure

Award of Contract:

36. The purchaser shall award the contract prior to **expiry of the bid validity period**, to the bidder whose quotation/bid has been determined to be **substantially responsive** and who has offered the **lowest quoted price subject to quality of the goods as per clause 7 to 9.**

Other:

37. The Purchaser reserves the right to accept or reject any quotation/bid and to cancel the instant bidding process and reject all bids/quotations at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the purchaser's action.

38. Each bidder shall submit **only one quotation/bid.**

39. The decision of the Director, A. H. & Veterinary Department, Assam shall be final in case of any dispute.

40. **The Particulars of Notice No. (NIQ No.) of the "Invitation of bids"** should be indicated in bold letters on the top of the sealed envelope.

Payment:


41. Payment for the items shall be made as follows:

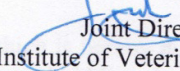
a. The bills to be submitted to the consignee to sign challan and to certify the bill after verification/inspection of the supplied goods and showing the stock book entry of the articles by the consignee to make necessary payment by the Director. All payments shall be made in INDIAN RUPEES only.

b. Wherever the laws and regulations require deduction of taxes at the source of payment. The purchaser shall effect such deduction from the payment due to the supplier, the remittance of amounts so deducted by the purchaser as per the laws and regulations in force shall make by issuing certificate for such deductions

Preparation of Bid: (Single Bid system of procurement)

42. Duly filled in “**Format of Quotation**”- II to be sealed in an envelope, superscripting **NIQ No.** on the top of the envelope and addressed to the Joint Director, Institute of Veterinary Biologicals, Animal Husbandry and Veterinary Department, Assam, Khanapara, Guwahati-781022 along with full name and address of the bidder.


Director
A.H. & Veterinary Department
Assam:: Guwahati-03
Tel. No.0361-2668609


Joint Director
Institute of Veterinary Biologicals
Assam:: Guwahati-22
Tel. No.0361-2132017

(Annexure-I)

BID FORM

To be furnished in the company official letter pad with full address with contact no, Telephone no, Fax no, email address, website etc.

TO:

The Joint Director, Institute of Veterinary Biologicals,
Animal Husbandry & Veterinary Department, Assam
Khanapara, Guwahati-22

Sir,

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and install in conformity with the said bidding documents for the sum of Rs..... (Rupees) only or such other sums as may be ascertained in accordance with the Format of Quotation II attached herewith and made part of this bid.

We, undertake, if our bid is accepted, to Supply and install in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this bid for the Bid validity period specified in the Bidding document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand that you are not bound to accept the lowest or any bid you may receive.

We clarify/confirm that we comply with the eligibility requirements of the bidding documents.

Dated this day of 20

(Signature (in the capacity of)

Duly authorized to sign Bid for and on behalf of

(Annexure-II)

FORMAT OF QUOTATION - II (Price Bid Form)

Sl. No.	Name of the Article	Technical Specification	Rate without GST	GST	Rate with GST
1.	2.	3.	4	5	6
1	Central Cold Depot for Vaccine Storage				

Aggregate amount:

Rupees.....Only

Signature (in the capacity of duly
authorized to sign Bid for and on behalf of)

We agree to supply and install the chiller Room for vaccine storage in accordance with the technical specification as well as terms and conditions laid down in the bid documents for a total contract price of Rs.....(amount in figures) (Rs.....amount in words) within the period to be specified in the tender documents.

Name & Signature of supplier

(Annexure-III)

DECLARATION OF THE TENDERER

1. That, I / We am / are
the Director / Proprietor of the firm.....
.....
2. That, I / We hereby submit tender to the Joint Director, Institute of veterinary Biologicals,
Khanapara, Guwahati-22 for the supply, installed & commissioning of **“Central cold
Depot for vaccine storage”** in this tender for the year 2018-19.
3. That, I / We have read the terms and conditions as mentioned in this tender form carefully
and that, I shall / we will abide by all the terms and conditions contained therein.
4. That, I am / we are well acquainted with the facts about the firm and the information
provided in the tender form is true and correct.
5. That, I / we may be punished as per law for any wrong information misleading facts
provided in the tender form, besides rejection of my / our tender.
6. In case of any disputes, the jurisdiction will be Guwahati High court only.
7. I / We am / are bound to supply the items in the tender document is of best quality and
shall be strictly in accordance with the specifications and particulars contained /
mentioned in the ANNEXURE-A, during the period of validity of the tender. I / we
hereby guarantee that the said items supplied by me / us during the period of validity of
the contract, would continue to confirm to the description and quality aforesaid during the
rate contract period.
8. I / we am / are bound to complete the indented work of **“Central cold Depot for vaccine
storage”** within **21 days** or as specified by the indenting authority. Failing which I / we
am / are liable to pay penalty as per the terms and conditions mentioned in the penalty
clause of this tender form.

I have carefully read the general & specific terms and condition of the tender for supply,
installed & commissioning of **Central Cold Depot for vaccine storage** and solemnly
declare that the terms & conditions are acceptable to me and binding on me.

Signature of Tenderer (Seal)

Place:

Date:

(Annexure-IV)

(Please see **Clause 34 & 35** of the bidding document)

MANUFACTURERS' AUTHORIZATION FORM*

No.

Dated

To

Joint Director ,
Institute of Veterinary Biologicals
Animal Husbandry and Veterinary Department,
Assam, Khanapara, Guwahati -22.

Dear Sir,

Ref: NIQ/ IFB No.....

We M/S..... who are established and reputable manufacturers of
(*name and description of goods offered*) having factories at (*address of factory*) do
hereby authorize M/s (*Name and address of Agent*) to submit a bid, and sign the contract with you for the goods manufactured by us against
the above IFB.

No company or firm or individual other than M/s are
authorized to bid, and conclude the contract for the above goods manufactured by us, against this
specific IFB. (*This para should be deleted in simple items where manufacturers sell the product
through different stockists.*)

We hereby extend our full guarantee and warranty as per **clause 26 & 27** for the goods and
services offered for supply by the above firm against this IFB.

Yours faithfully,

(Name of manufacturers
with seal and signature)

Note: This letter of authority should be on the letterhead of the manufacturer and should be
signed by a person competent and having the power of attorney to legally bind the
manufacturer. It should be included by the Bidder in its bid.

Modify this format suitably in case where manufacturer's warranty and guarantee are not
applicable for the items for which bids are invited.

(Annexure-V)

CHECK LIST TO BE SUBMITTED BY TENDERER

Sl.No.	Description	Remark (Y/N)	Page No.
1	Tender Fee		
2	Court fee stamp		
3	EMD		
4	Address proof of the firm / manufacturer		
5	Bid documents duly signed with seal		
6	Bid Form (Annexure-I)		
7	Format of Quotation (Annexure-II)		
8	Declaration duly signed by the tenderer (Annexure-III)		
9	Manufacturer's authorization certificate (Annexure-IV)		
10	Two years onsite warranty certificate should furnish.		
11	Three years post warranty AMC facility certificate should furnish.		
12	GST Registration Certificate of the firm with registration number, valid on the date of filing the		
13	I.T. Return for last 3 years. (2015-16, 2016-17 & 2017-18)		
14	Certificate of Exemption for Earnest Money deposit from the concerned authorities (If applicable)		
15	PAN		
16	Information brochure of the quoted item.		
17	Check list duly signed (Annexure-V).		

The above details has been checked by me and found correct.

Signature of the tenderer with seal: